Secretary report
Secretariat

- Communication with members – questions, requests
- New website accounts for all members
- New bank account – access solved
- ICIS new logo - electronic vote
- Organization of Board meeting in Seoul, minutes
- Maintenance of Task list, distribution of annual invoices
- Future DA hosting - communication
ICIS projects

- Newsletter
- International BIM survey
- Update of DA statistics in Conference guide
- P03 – physical meeting in Brussels, communication
- Contact to project leaders – proposal forms etc.
- Comments on Project Operating Guide
Membership

- Searching for potential ICIS members
- Swedish Building Centre, Austria, Srí Lanka, Brasil
- Meeting with representatives of South Korea
- Meeting with BIM project – Czech Republic
- Contacted ICIS members for other potential members from their countries
ICIS DA and conference in Brno - finals

- Final budget
  - approved
- DA minutes
  - distributed
- Feedbacks
  - Positive responses
ICIS DA and conference in Auckland

- Theme and assembling of program
- Online registration form
- Info mailout
- Communication to ICIS members
- Promotion to non-ICIS members
- Presents for speakers
Questions?