

Secretary report

ICIS Delegates Assembly 14th March, 2016
Auckland, New Zealand

Barbora Pospisilova
ICIS Secretary

Secretariat

- Communication with members – questions, requests
- New website accounts for all members
- New bank account – access solved
- ICIS new logo - electronic vote
- Organization of Board meeting in Seoul, minutes
- Maintenance of Task list, distribution of annual invoices
- Future DA hosting - communication

ICIS projects

- Newsletter
- International BIM survey
- Update of DA statistics in Conference guide
- P03 – physical meeting in Brussels, communication
- Contact to project leaders – proposal forms etc.
- Comments on Project Operating Guide

Membership

- Searching for potential ICIS members
- Swedish Building Centre, Austria, Srí Lanka, Brasil
- Meeting with representatives of South Korea
- Meeting with BIM project – Czech Republic
- Contacted ICIS members for other potential members from their countries

ICIS DA and conference in Brno - finals

- Final budget
 - approved
- DA minutes
 - distributed
- Feedbacks
 - Positive responses

ICIS DA and conference in Auckland

- Theme and assembling of program
- Online registration form
- Info mailout
- Communication to ICIS members
- Promotion to non-ICIS members
- Presents for speakers

Questions?